

**COURSE TITLE: AUTHORISED VICINITY AUTHORITIES
 APPLICANT & PROCESSOR**

Course Purpose: This Module is designed to provide the participants with the knowledge and skills to understand and comply with all safety requirements and obligations related to working in the vicinity of Client assets under the terms of a Vicinity Authority.

Course Duration: 1 Day

Pre-requisites: NIL

Learning Outcomes:

1. Demonstrate the working knowledge required to extract relevant information from the:
 - Code of Practice on Electrical Safety for Work on or near High Voltage Electrical Apparatus (The Blue Book) and the Client Work Procedures Manual.
2. Demonstrate a working knowledge of the Safe Approach Distances which apply to Personnel, Vehicles, & Mobile Plant.
3. Demonstrate a working knowledge of when Vicinity Authorities are required.
4. Demonstrate a working knowledge of the requirements for applying for Vicinity Authorities.
5. Demonstrate a working knowledge of the requirements for processing applications for Vicinity Authorities.

Summary of Content:

- Commonly used Electrical terms
- Relevant clauses from the Relevant Code of Practice (Eg: Blue Book) and Client Work Procedures.
- Safe Approach Distances for Persons, Vehicles, and Mobile Plants
- Work Situations for which a Vicinity Authority is required.
- Preparing Applications for Vicinity Authority
- Knowledge of the issues involved with excavation in switchyards

Summary of Content: (Cont'd)

- Knowledge of the issues involved with the use of mobile plant in switchyards
- Knowledge of the issues involved with the use of mobile plant outside switchyards.
- Use of Electrical Access Permits in conjunction with Vicinity Authorities.
- Barriers and Signs

Assessment Methods:

Assessment for this module will consist of written skills assessment to demonstrate:

- Working knowledge of selected clauses of the Blue Book, and the Client Work Procedures.
- Working knowledge of Safe Approach Distances.
- Working knowledge of when Vicinity Authorities are required.
- Working knowledge of the issues to be considered for appraising work in the Vicinity of High Voltage Electrical Apparatus.
- An ability to prepare and process applications for Vicinity Authorities

**Delivery:
(Presentation Format)**

Delivery will consist of:

- Training Room Presentations to deal with the acquisition of knowledge and thinking skills.
- Participant Role Plays
- Participant Practical Paper-based Exercises.